

Private and Confidential



Bristol Central Police Station  
High Street  
Bristol  
BS99 1AB  
Phone number  
Email address

Date

Mr H Smith  
1 High Street  
Bristol  
BS99 2BC

Dear (*Parent/Guardian*),

Safeguarding young people is a priority for (*force*) and (*named partners*.) As such, we feel duty bound to inform you of our concerns in relation to your son / daughter (*name*).

It has come to our attention that (*name*) has been involved with people who might put them at risk of potential harm. Concern has been raised over the activities of these people, primarily at (*location*) but also at other locations, which range from involvement in anti-social behaviour, alcohol and drug use to potential Child Sexual Exploitation.

Child Sexual Exploitation can happen to young people under 18 and it involves exploitative situations and relationships where the young person receives 'something' such as food, accommodation, drugs, alcohol, cigarettes, affection, gifts or money as a result of them performing, and/or others performing on them, sexual acts. It can occur through the use of technology without the child's immediate recognition; for example being persuaded to post sexual images on the internet/mobile phones.

It is important to stress that no specific allegations have been made at this time. Because of this we are not able to discuss any of the individual people involved. However our experience of such issues, and some of the

**Official - Sensitive**

information that has come to light, does concern us enough to highlight this issue to you.

Our aim is to work together to protect young people. We would suggest that you consider speaking to your son / daughter, in a calm and appropriate manner, so that you can relay these concerns to them. Advice and support in relation to child sexual exploitation is available through various routes, including:-

- 1 (Name local support service with contact details.)
- 2 Contact Police on 101.
- 3 PACE (Parents Against Child Exploitation.) Confidential help and advice 0113 240 5226
- 4 Crimestoppers on 0800 555 111
- 5 Childline on 0800 1111 (for your child)
- 6 Missing Persons hotline on 116 000 (Call or text – free confidential 24 hr helpline for Missing and CSE concerns)
- 7 Stop it Now! UK and Ireland on 0808 1000 900 ([www.stopitnow.org](http://www.stopitnow.org).)

No one will put any pressure on a young person to discuss anything that they do not wish to. Sometimes they may have been told that they themselves could be in trouble, but that is unlikely to be the case. If you would like, I can arrange for a specially trained member of staff to speak to you, and / or your child, to discuss how we might be able to help in further detail.

We will also be sharing this information with your child’s school and I am sure that they will also be happy to provide whatever assistance they reasonably can should you so wish.

I hope that this letter helps you to understand our concerns and to take steps to ensure your child is safe.

Yours faithfully,

*Signature of officer delivering*

Name of officer delivering.....

Contact details.....

Appendix B

Private and Confidential



Bristol Central Police Station  
Bristol City Centre  
Bristol  
BS99 1AB  
Phone number  
Email address

Date

Mr J Blogs  
1 High Street  
Bristol  
BS99 2BC

**Letter of Concern about Child Sexual Exploitation**

Dear Sir,

This is a letter to confirm that a meeting has taken place with yourself and DC (*Insert Name.*) You are aware that the police have been contacted by (*Insert authority or parent's name*) about your relationship with (*Insert name.*) In particular:-

1. At (*time*) on (*date*) you were in the company of (*insert name and DOB of child*). This child is xx years old and there are concerns that she/he may be at risk of sexual exploitation. Should you continue to maintain contact or a relationship with this child you may be committing an offence under the Sexual Offences Act 2003 and may be liable to arrest and prosecution.

OR

2. At (*time*) on (*date*) you allowed (*insert name and DOB of child*), a child of (*xx*) years to remain inside your premises. There are concerns she/he may be at risk of sexual exploitation. Should you continue to allow this child to visit and/or remain on your premises and/or continue to maintain contact or a relationship with this child then you maybe committing an offence under the Sexual Offences Act 2003 and may be liable to arrest and prosecution.

## Official - Sensitive

As DC (*Insert Name*) explained, this type of behaviour could amount to sexual exploitation of (*Insert Name*)

For your information, sexual exploitation is child abuse and children and young people who are subject to this face significant risks to their physical, emotional and psychological health and well-being.

Children can sometimes be targeted by persons who want to use them for sexual purposes or who want to facilitate sexual activity by another. Adults may maintain a relationship with a child for friendship reasons but this can lead to a harmful sexual relationship between themselves or another. Occasionally, persons allow their premises to be frequented by children and permit sexual activity to take place.

These types of offences are a high priority for (*insert force name*). We are working with the local authority and other partner agencies to tackle this problem.

As discussed and in order to alleviate any ongoing concerns, (*Insert Name of informant or authority*) have in relation to this matter, you may wish to consider taking any/all of the below steps:-

- Do not contact the child directly or indirectly.
- Ask the child to stop contacting you.
- If you are uncomfortable about the situation at any time or contact is made with you by the child, please contact the police on 101 and we can assist you in dealing with any ongoing issues.
- If you are worried about your sexual thoughts or behaviour around children, you can contact the Stop It Now! Helpline on 0808 1000 900. The helpline is confidential and anonymous and there are trained advisors ready to give you the information and advice you need to help you. An Email help and advice service is also available, send Email to [help@stopitnow.org.uk](mailto:help@stopitnow.org.uk) (Please ensure you read the confidentiality statement before sending e-mail).
- Other available helplines are:  
Samaritans: 08457909090. [www.samaritans.org](http://www.samaritans.org)  
Mind: [www.mind.org.uk](http://www.mind.org.uk)  
Rethink: [www.rethink.org](http://www.rethink.org)  
Sane: [www.sane.org.uk](http://www.sane.org.uk)  
Self-Injury & Related Issues: [www.siari.co.uk](http://www.siari.co.uk)  
The National Self-harm Network: [www.nshn.co.uk](http://www.nshn.co.uk)  
Young Minds: [www.youngminds.org.uk](http://www.youngminds.org.uk)

***As DC (*Insert Name*) has explained, we are concerned that, if continued, your behaviour could amount to sexual exploitation of (*Insert Name*).***

**Official - Sensitive**

Please note that we will continue to monitor this situation and will be in contact again in the event that new information and/or evidence comes to our attention.

Please feel free to contact (*Insert officer's name*) if you have any questions in relation to the above or there is anything that you would like to discuss.

Yours faithfully,

*Signature of officer delivering*

Name of officer delivering:.....

Contact details:.....

Received by:.....

Signature of recipient:.....